Registration Procedure

In summary, there are 4 steps for GEMCCoN registration:
1. Update profile information
2. Register for the conference
3. Generate invoice from the system
4. Complete the wire transfer and upload the receipt

After the registration process, we will update your registration status in EDAS after we confirm the payment.

Registration Types

There are six types of registration, as follows:

<table>
<thead>
<tr>
<th>Type</th>
<th>Registration Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-IEEE Student</td>
<td>$ 300.0</td>
</tr>
<tr>
<td>IEEE EMCS Student Member</td>
<td>$ 200.0</td>
</tr>
<tr>
<td>IEEE EMCS Member</td>
<td>$ 300.0</td>
</tr>
<tr>
<td>Non-IEEE Member</td>
<td>$ 400.0</td>
</tr>
<tr>
<td>Local IEEE EMCS Member</td>
<td>$ 150.0</td>
</tr>
<tr>
<td>Local Non-IEEE Member</td>
<td>$ 200.0</td>
</tr>
</tbody>
</table>

Notes
- All bank charges are to be borne by the participant
- The registration is non-refundable

Payment Instruction

Payment can only be done through a wire transfer to the following account

- Bank: the Internationale Nederlanden Groep (ING)
- BICC/SWIFT Code (for international transfers): INGBNL2A
- Beneficiary: Stichting EMC Europe 2018 – Amsterdam
- Account Number: NL57 INGB 0007 0676 75

Note for Authors

Please be advised that the final manuscript can only be submitted after the registration has been paid. The final submission date is on the 15th of December 2022, 23:59 (Anywhere on Earth).
Update profile information
This is necessary to make sure the correct registration type is available for you.
1. Go to www.edas.info and to your EDAS profile
2. Click Edit
3. Update your affiliation and society membership

Register for the conference
1. Go to www.edas.info, click ‘Register’

2. Type GEMCCon on the Search box, find GEMCCon 2023, and click ‘Register self’ to register yourself

3. You will be directed to the registration page of GEMCCon 2023
   Please be advised, the page only shows the registration types that are applicable to you (according to your profile).

   Available registrations
   As chair, you can see registration events no longer or not yet available to other attendees, but only those matching the attendee membership, student or author status. Chairs can also cancel registrations at any time.

<table>
<thead>
<tr>
<th>Event/Option</th>
<th>Description</th>
<th>Available for</th>
<th>Amount</th>
<th>Cancellation fee</th>
<th>Covers how many papers?</th>
<th>Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1:Non-IEEE Student</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>students</td>
<td>$300.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>C1:IEEE EMCS Student Member</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>students who are a member of IEEE EMCS and who are members of IEEE EMCS</td>
<td>$200.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>C1:IEEE EMCS Member</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>all other persons who are a member of IEEE EMCS and who are members of IEEE EMCS</td>
<td>$300.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>C1:Non-IEEE Member</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>everybody</td>
<td>$400.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>C1:Local IEEE EMCS Member</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>all other persons who are a member of IEEE EMCS and who are from Indonesia</td>
<td>$150.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>C1:Local Non-IEEE Member</td>
<td>Technical Sessions of GEMCCon 2023</td>
<td>all other persons who are from Indonesia</td>
<td>$200.00</td>
<td>cannot be cancelled</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

4. Choose the registration type and click on the cart under ‘Register’
5. A 'Wire Transfer' button will be shown below your registration, under ‘Registered, but not paid’. Click on the button and you will be directed to the wire transfer page.

6. On the wire transfer page,
   a. Make sure you have chosen the correct registration type.
   b. If you need an additional note in the invoice, you can put it in the ‘Address on receipt’ box. The note will be written in the invoice. This can be used, for instance, for reimbursement purposes by typing a project/work package number. Leave blank if not needed.
   c. The ‘Comments’ box can be used to provide additional information (if needed) to the organizer. But this will not be shown in the invoice. Leave blank if not needed.
   d. Click the ‘Pay by wire’ button to proceed.

7. A wire transfer instruction will be shown, as follow
   Please be advised that the ‘invoice’ button below the wire instruction does not work. To get an invoice, proceed to the next step.
Generating invoice

1. After completing the registration, to get your invoice you can go to www.edas.info, click ‘My …’, and ‘My profile’

2. Navigate to the bottom of the page to see your registration. Click the icon under ‘Invoice | Receipt | … ’ to go to the invoice.

3. You will get the following invoice,
   The note that you input on step 6, Register to the conference, will be written above the table

   ![Invoice Image]

   **Invoice for GEMCon 2023 (2023 IEEE 7th Global Electromagnetic Compatibility Conference (GEMCON))**

   It is our pleasure to welcome you to Nusa Dua, in the south of the fantastic island of Bali, Republic of Indonesia on the 19 and 20 January 2023

   **(Invoice date)**

   **(Invoice number)**

   Note on receipt, can be used for reimbursement information

   ![Note Image]

   **This is the note that you put previously**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Attendee</th>
<th>Event date / paper</th>
<th>Registered</th>
<th>Invoice amount</th>
<th>Cancelled</th>
</tr>
</thead>
<tbody>
<tr>
<td>C7:Non-IEEE Member</td>
<td>Technical Sessions of GEMCon 2023</td>
<td>everybody</td>
<td></td>
<td></td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total USD</td>
<td></td>
<td></td>
<td></td>
<td>$400.00</td>
<td></td>
</tr>
</tbody>
</table>

   You can pay by wire transfer.

   Wire transfers should be addressed to

   ING Bank

   BIC/SWIFT Code (for international transfers) INSEGNL2A

   Beneficiary Stichting EMC Europe 2018 – Amsterdam

   Account Number NL57 INGB 0007 0676 75

   Notes:
   - All bank charges are to be borne by the participant.
   - Payments made are NOT refundable.
Uploading transfer receipt

1. After completing the transfer, to upload the transfer receipt you can go to www.edas.info, click ‘My…’, and ‘My profile’

2. Navigate to the bottom of the page to see your registration. Click the icon under ‘Wire transfer receipts (upload)’ to upload the transfer receipt.

3. Upload your receipt